Before the Conversation

- **Invite** | Send an electronic or hard copy invitation to people you want to attend. Provide the time, location, and date. Create a Facebook event for your conversation and invite your friends, family or co-workers to join you through social media.

- **Promote** | Use the hashtag #OnTheTable219 on Twitter, Facebook, and Instagram. Let people know that you are hosting a conversation. If it is a public event, tell people about the details of your conversation and how they can register.

During the Conversation

- **Sign-In** | Have each guest complete the sign-in sheet.

- **Welcome** | Greet your guests and talk about the purpose of your conversation.

- **Gather** | Organize into groups of 6-8 people. If your event consists of more than 12 people, break into multiple groups. Each table should have a “host” who gets the conversation started. Hosts are not required to take notes and should not steer the conversation.

- **Talk** | Use the conversation prompts to get the discussion going. You are not required to use them, but they can get people thinking about community issues.

After the Conversation

- **Survey** | Text the code OTTIN to the number 797979 to receive a copy of the survey on your phone. Visit legacyfdn.org/OnTheTable to access the survey link online. Ask your host for a paper copy of the survey.

- **Capture** | Take a photo of your guests or table setting and share with the hashtag #OnTheTable219 on social media. Use the included notecards to write down and share key takeaways from your conversation.

- **Take Action** | Fill out the Action Sheet and apply for a Community Action Award to turn your On The Table discussion into action.
Conversation Prompts

- What can we do to create a stronger Lake County? How can we work together with other communities across the county?
- What are some positive assets and characteristics of our community? How can we build off these to strengthen our community?
- What do you currently do to make your community a better place? How can others get involved?
- What are some areas that need improvement in our community? Let’s choose one – how can we work together to solve it? Use the Take Action worksheet to help you outline your action plan!
- Reflecting on this conversation, what is one commitment you will make today (individually or as a group) to improve our community and the region?

SHARE YOUR CONVERSATION
#OnTheTable219

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Instagram: @legacyfdn