

Consensus Seeking - Grant Presentation Process

1. Presentation: (2 Minutes-) The Presenter gives a quick overview of the highlights of the grant proposal to the rest of the group. This is to include unique aspects learned of the applicant/project from the interview or application. It does not need to include information in the summary sheet. Assume we all have read it!

- We gave this grant a score of _____ because...
- The task group recommends \$_____ funding because...

2. Clarifying Questions: (2 Minutes-) The grants committee members ask clarifying questions of the presenter.

3. Initial Consensus: (15 seconds) The grants committee members takes an initial "straw" indication of consensus to consider this project for funding. Colored cards are used to indicate approval, have concerns/questions, or disagree. **Green card = agreement, yellow card = questions or concerns, red card = serious concerns or questions.**

4. Clarifying Questions/concerns: (1 minute-) Those who have indicated concerns or have questions for clarifying can express them. Presenter or Task group members can respond if they choose.

5. Final Consensus: (15 seconds) The grants committee now indicates consensus to consider this project for funding. Colored cards are again used to indicate approval. **Green card = agreement, yellow card = have concerns- but can live with it if others feel it is okay, red card, 2 or more= stops process- "I can't live with it even if others agree." Project is eliminated.**

6. Next grant request is presented, the process is repeated, until all have been presented.

7. Review all and ask Group Recommendation and Opportunity to add: (3 Minutes) Task groups have three minutes to review the recommendations made by all task groups and decide if they agree with the recommendations for \$0 funding. Recommendations they are concerned about can be re-included for funding recommendations.

Consensus is used for each change and recommendation.

8. Funding Totals are reviewed. The committee now considers the amount of funding grants will receive based on the amount of money available and what has been recommended at this time. The amount still needing to be cut is determined.

9. Task Groups Review Assigned Grants and determine if they can be cut: (3 Minutes) Task groups have three minutes to review the recommendations, discuss their group's applications, and suggest further cuts or elimination where possible. **Consensus** is used for each change and recommendation.

10. Task Groups Review All Grants for possible cuts: (3 Minutes) Task groups have three minutes to review and discuss all applications, and suggest further cuts or elimination where possible. Recommendations from all

six groups will be heard before further cuts are made. The final cuts will start with those applications receiving the greatest number of comments. **Consensus** is used for each change and recommendation.