

# Back Office Efficiency Spectrum

Simplest



Most Complex



<p><b>Examples</b></p> <ul style="list-style-type: none"> <li>• Fund management</li> <li>• Fund Audit</li> <li>• Paperless Office</li> <li>• Online Scholarship Applications</li> </ul>	<p><b>Examples</b></p> <ul style="list-style-type: none"> <li>• Payroll</li> <li>• IT functions</li> <li>• Investment Management</li> <li>• Website</li> <li>• Planned Giving info</li> </ul>	<p><b>Examples</b></p> <ul style="list-style-type: none"> <li>• Professional employ. organization (PEO)</li> <li>• Outside chief invest. officer (OCIO)</li> <li>• Marketing</li> <li>• CGA Administration</li> </ul>	<p><b>Examples</b></p> <ul style="list-style-type: none"> <li>• Accounting</li> <li>• Acknowledgements</li> <li>• Grant processing</li> <li>• Data Entry</li> <li>• Property management</li> </ul>	<p><b>Examples</b></p> <ul style="list-style-type: none"> <li>• Scholarship staff</li> <li>• Grant staff</li> <li>• Marketing staff</li> </ul>	<p><b>Examples</b></p> <ul style="list-style-type: none"> <li>• Restructuring of staff</li> <li>• Affiliation</li> </ul>
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