Consulting Team Member – Technical Database Consultant Job Description

Bromelkamp Company's mission is to foster the work of grant makers and community lenders through technology and advice that enables effectiveness and innovation. Our vision is that our clients are free to focus on the mission of their own organizations because of us.

Position Description:
40% PRODUCT DEVELOPMENT, 40% CLIENT REVENUE, 5% CLIENT NON-REVENUE, 15% ADMINISTRATIVE

Product Development & Technical Responsibilities:

- Lead/participate in both formal and informal product design sessions; gather & document processes & requirements for each project
- Assist with building Akoya.net forms, screens, views, workflows, reports, etc. for Retail product and customizations requested by clients
- Maintain internal and external documentation, including help text, whitepapers, technical documentation, and lists of trusts resources for researching technical issues
- Test new products, new features, and bug fixes. Perform regression tests of Akoya.net and eGrant.net for major releases
- Ability to code and carry out development related to SQL Reporting Services, HTML, JavaScript
- Familiarity with programming languages such as C#, VB.net, ASP.net, or demonstrated ability to learn

Direct Client Responsibilities:

- Assist with advanced troubleshooting of client issues in Akoya.net, eGrant.net, and other related technology (e.g. SQL, Microsoft Dynamics CRM, web services, IIS, Exchange)
- Implement projects for clients, including system design, advanced technical support, assist with upgrades and software updates, etc.
- Provide front-line technical support as needed
- Complete client projects considered "New Work"

Administrative Responsibilities:

- Support administrative staff as needed. (Review newsletters, prepare training materials, etc.)
- Complete time sheet and other required documentation.
- Assist with troubleshooting technical infrastructure as needed.

Compensation
The overall compensation package range is $65,000-$75,000 and will be determined based upon experience. The package includes salary plus benefits: fully paid health insurance for you and your dependents including co-pays, prescriptions and deductibles, fifteen days paid leave (includes vacation and sick time - plus an additional day for each year you are with the company), hour-for-hour compensation time, life & disability insurance, day care (up to $5,000 allowable max per annum), tuition reimbursement (up to $5,280 allowable max per annum), bus passes, profit sharing, bonus plan, 100% charitable contribution matches, and 'dollars for doing' matches. After one year of employment you are eligible for an IRA-SEP pension plan.

Bromelkamp Company
foundation technology
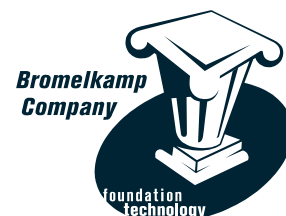
Qualifications

Experience with and understanding of Microsoft Windows, Microsoft Office Professional (especially Access) and Microsoft Dynamics CRM is required. Knowledge of SQL Reporting Services, HTML, JavaScript is ideal. Understanding of the grant making process, basic lending and/or accounting principles and procedures is desirable. Possible travel to client sites nationally (1-3 trips per year; average length 2 days). The ideal candidate must thrive in a fast-paced environment; possess excellent communication skills, both oral and written, and a strong desire to attain overall customer satisfaction. Bromelkamp Company is based in Minneapolis, MN; preference is for this candidate to be located within close proximity to the headquarters. Consideration will be given to those highly qualified candidates who desire to work remotely.

Applications

Find out more about our company at www.bromelkamp.com. Interested candidates must submit a resume and cover letter by May 1, 2015 outlining both your relevant experience and the reasons for your interest in this position. Send to: Jan Maino, Vice President (jan@bromelkamp.com). Resumes without cover letters will not be considered.

Bromelkamp Company
foundation technology